

Day Delegate Rates 2009

bubblefood[®]

A UNIQUE EXPERIENCE

**DESIGN
MUSEUM**



DESIGN MUSEUM Venue Details

DAY DELEGATE RATES FROM £46.50 + VAT*

Our inclusive Day Delegate Rate package includes:

Hire of the Design Museum Space
Furniture & linen**
Mineral Water for all delegates on tables
Use of projector, laptop and screen
Cloakroom Facilities
Catering and refreshments
Wi-Fi
Plasmas***
Radio mics
AV assistant

Price will be quoted upon application as it will vary according to your guest numbers.
All prices are exclusive of Value Added Tax charged at 15%

** includes chairs for theatre style set-up and catering furniture and linen
*** Dependant on numbers

Minimum numbers will apply. Price based on most popular DDR

Half Day – 08.00am – 13.00pm; 13.00pm – 17.00pm; 17.00pm – 22.00pm
Full Day – 09.00am – 17.00pm

(Please enquire if you would like to go outside these sessions. Additional charges may apply.)

Design Museum Space Capacity
Minimum of 30 delegates Boardroom Style or Cabaret Style
Maximum of 80 delegates Cabaret Style.
Maximum of 120 Theatre style

Facilities

Lighting	Yes
Controls in room	Yes
Dimmers	Yes
Natural Daylight	Yes
Disabled Access	Yes
Disabled Toilets	Yes
ISDN	Yes

Breakfast Delegate Packages

Breakfast Package A Prices from £33.50*

Mini Danish pastries and croissants
Orange juice
Fair Trade coffee
Selection of herbal, fruit & traditional teas

Breakfast Package B Prices from £35.50*

Mini Danish pastries and croissants
Fresh fruit platter
Orange and cranberry juice
Fair Trade coffee
Selection of herbal, fruit & traditional teas

Breakfast Package C Prices from £37.50*

Mini Danish pastries and croissants
Fresh fruit platter
Little egg mayo and crispy bacon rolls
Smoked salmon and cream cheese mini bagels
Orange and cranberry juice
Fair Trade coffee
Selection of herbal, fruit & traditional teas

Breakfast Package D Prices from £39.50*

Mini Danish pastries and croissants
Fresh fruit platter
Little egg mayo and crispy bacon rolls
Smoked salmon and cream cheese mini bagels
Granola pots with natural yoghurt and berry coulis
Little blueberry pancakes
Orange and cranberry juice
Fair Trade coffee
Selection of herbal, fruit & traditional teas

Please refer to 'Choices' page for optional additions
*** Minimum numbers will apply**



Half/Full Day Delegate Packages

Half Day Delegate Package A Prices from £43.50*

On Arrival
Fair Trade filter coffee
Selection of herbal, fruit & traditional teas

Mid Morning
Fair Trade filter coffee
Selection of herbal, fruit & traditional teas

Lunch
A selection of finger sandwiches with various meat, fish and vegetarian fillings

Root vegetable crisps

Mineral waters
Orange juice

Full Day Delegate Package B Prices from £46.50*

On Arrival
Fair Trade filter coffee
Selection of herbal, fruit & traditional teas

Mini Danish pastries

Mid Morning
Fair Trade filter coffee
Selection of herbal, fruit & traditional teas

Lunch
A selection of finger sandwiches with various meat, fish and vegetarian fillings

Root vegetable crisps

Fresh fruit platter

Mineral waters and orange juice

Afternoon
Fair Trade filter coffee
Selection of herbal, fruit & traditional teas

Full Day Delegate Package C Prices from £50.50*

On Arrival
Fair Trade coffee
Selection of herbal, fruit & traditional teas

Mini Danish pastries

Fresh fruit platter

Mid Morning
Fair Trade filter coffee
Selection of herbal, fruit & traditional teas

Lunch
A selection of finger sandwiches with various meat, fish and vegetarian fillings

A choice of five finger food items

Mineral waters and orange juice

Afternoon
Fair Trade coffee
Selection of herbal, fruit & traditional teas

Full Day Delegate Package D Prices from £55.50*

On Arrival
Fair Trade filter coffee
Selection of herbal, fruit & traditional teas

Mini Danish pastries

Fresh fruit platter

Mid Morning
Fair Trade filter coffee
Selection of herbal, fruit & traditional teas

Lunch
A choice of two hot or cold main dishes

A choice of side cold salads

A choice of sweet

Mineral waters and cranberry juice

Afternoon
Fair Trade filter coffee
Selection of herbal, fruit & traditional teas

Please refer to 'Choices' page for selections/ optional additions
* Minimum numbers will apply



Choices

Breakfast	Priced as Optional Extra
Super seed muffins (v)	£1.50
Chocolate chunk muffins (v)	£1.50
Lavender brioche (v)	£1.50
Little pear pancakes (v)	£1.50
Little blueberry pancakes (v)	£1.50
Mini Danish pastries and croissants (v)	£1.50
Jumbo croissants Danish pastries (v)	£2.00
Mandarin polenta cake with crème fraiche and Lavender infused honey	£1.50
Fresh fruit platter (v)	£3.00
Granola pots with Greek yoghurt, and grapefruit and cardamom jam	£2.00
Smoked salmon bagels with lemon and black pepper crème fraiche	£2.00
Fired-red pepper and herbed goats cheese bagels	£2.00
Egg mayonnaise wholemeal rolls (v)	£2.00
Egg mayonnaise and crispy bacon wholemeal rolls	£2.00

Finger Food	Priced as Optional Extra
Fish	
Smoked trout fishcakes with chive mayo	£1.50
Pan-fried salmon cubes with tropical fruit salsa	£1.50
Lemon, garlic and chilli tiger prawn skewers	£1.50
Sesame roasted salmon cubes	£1.50
Thai salmon cakes with sweet chilli sauce	£1.50
Prosciutto wrapped tiger prawns with ginger jam	£1.50
Caviar and cream cheese dill Yorkshire puddings	£1.50
Teriyaki salmon skewers with ginger and soy sauce	£1.50
Breaded coconut prawns with a rich Thai sauce	£1.50

Meat	
Crispy chilli chicken with fresh coriander	£1.50
Mini Cumberland sausages with rosemary and honey	£1.50
Fresh fig skewers with salami	£1.50
Pancetta and shallot tarts (quiche Loraine)	£1.50
Chinese chicken bites with plum sauce	£1.50
Little steak and ale pies	£1.50
Crispy chilli chicken with fresh coriander	£1.50
Chicken and asparagus cream pies	£1.50
Mini Yorkshire puddings with rare roast beef and creamed horseradish	£1.50

Vegetarian	
Griddled asparagus with wasabi aioli and sesame seeds (v)	£1.50
Sun blush tomato risotto balls (v)	£1.50
Quails eggs with seven spice rub (v)	£1.50
Israeli falafels with minted yoghurt and fresh green chillis (v)	£1.50
Artichoke tarts and Emmenthal tarts (v)	£1.50
Red pepper frittata (v)	£1.50
Roast vegetable and goat cheese tarts (v)	£1.50
Pastry tarts with creamy spiced wild mushrooms (v)	£1.50
Asparagus and rocket aioli and Maldon (v)	£1.50
Nicoise stack; ratte potato, pea puree, tapenade and quails eggs (v)	£1.50
Sweet potato and onion bhajis with raita dip (v)	£1.50
Chickpea and spinach cakes with beetroot tzatziki (v)	£1.50



Choices Cont . .

Lunch Buffet	Priced as Optional Extra
Hot Mains Dishes	
Tiger prawn Singapore laksa with coconut rice	£3.50
Casserole of pork with sage, onion, apples and a rich calvados sauce, and seasonal vegetables	£3.50
Casserole of lamb with baby vegetables and crème fraiche	£3.50
Mild thai green chicken and sweet potato curry with Basmati rice	£3.50
Chicken tagine with Moroccan spices, dried figs, grilled almonds and coriander	£3.50
Steak and ale casserole with a panache of seasonal vegetables	£3.50
Aromatic beef with orange and apricots and seasonal vegetables	£3.50
Aubergine and chick pea stew (v)	£3.50
Aduki bean, miso and shiitake mushroom casserole (v)	£3.50
Vegetable ratatouille (v)	£3.50
Substantial Salads (Cold Mains)	
Spicy chicken, bulgar wheat, wild rice, carrots, sultanas and pomegranates	£3.50
French bean, mange tout, baby plum tomato, tofu and roasted salmon with soy and sweet chilli dressing	£3.50
Poached salmon with wild rocket and lime dressing	£3.50
Poached chicken with fresh mango, edamame and lemon vinaigrette	£3.50
Chorizo and piquillo peppers, with new potatoes	£3.50
Taboule salad with griddled tiger prawns	£3.50
Mediterranean feta, caper and sun-blush salad (v)	£3.50
Toasted-halloumi salad with mixed beans and herbs (v)	£3.50
Side Salads	
Broccoli antipasti with garlic and chilli (v)	£2.50
Classic new potato and chive salad (v)	£2.50
Chunky roasted Mediterranean vegetable cous cous (v)	£2.50
Roasted butternut squash and pumpkin with toasted seeds (v)	£2.50
Barley and roasted artichoke (v)	£2.50
Wild rice salad with dried figs, apricot and herbs (v)	£2.50
Roasted aubergine, walnuts and spiced yoghurt (v)	£2.50
Broad beans, peas and mint (v)	£2.50
Sweet	
Chocolate tulips with fresh cream and strawberries	£2.00
Lemon drizzle squares	£2.00
Fresh fruit tarts	£2.00
Blackberry fool	£2.00
White chocolate and raspberry cheesecake	£2.00
Double chocolate fondant	£2.00
Banoffee tart	£2.00
Fruit scones with clotted cream and preserve	£2.00
Fairy cakes	£2.00
Millionaire's shortbread	£2.00



Choices Cont . .

Snacks	Priced as Optional Extra
Cheese board selection with water biscuits and apple chutney (v)	£3.00
Baby carrots, sugar snaps and asparagus spears with Moroccan hummus (v)	£3.00
Hand rolled, herbed and seasoned bread sticks (v)	£1.50
Selection of crisps and nuts (v)	£1.50
Garlic and red pepper marinated olives (v)	£1.50
Selection of bar snacks and nibbles (v)	£1.50
Fresh fruit (apple/orange/banana)	£1.00
Wasabi peas	£1.00
Spicy broad beans	£1.00
Asian rice crackers	£1.50
Chocolate biscuit assortment	£1.00

Drinks	Priced as Optional Extra
Fair trade coffee	£1.00
Selection of herbal, fruit and traditional teas	£1.00
Orange juice (per 1ltr)	£3.00
Cranberry juice (per 1 ltr)	£3.00
Still and sparkling mineral water (per 1.5ltr)	£3.00
House wine; Moon Valley Sauvignon/Merlot (per bottle)	£10.50
Bottled beer (per bottle)	£2.50
Veuve Cliquot Champagne (per bottle)	£30.00

Optional Equipment	Priced as Optional Extra
4' or 5' Round tables	£12.50
Round linen cloths – any colour	£12.50
Trestle tables	£12.50
Rectangle linen cloths	£12.50

Orders

By Phone;
020 7940 8766 – Design Museum
020 7703 2653 – Bubble Food

By Email;
@designmuseum.org
info@bubblefood.com

Notes

Minimum orders apply
All prices are per head
Prices exclude VAT



EVENTS CONTRACT

TERMS AND CONDITIONS

This Agreement sets out the terms and conditions upon which the Museum agrees to make the Facilities and the Services available to the Client for the Period.

1. Interpretation

- 1.1 In this Agreement all capitalised terms shall have the meanings set out in the Term Sheet or as set out in the provisions below.
- 1.2 Unless the context requires otherwise, words in the singular include the plural and vice versa and words for any gender shall include all genders. Reference to persons includes a body corporate.
- 1.3 Reference to any statute or statutory provision includes a reference to statutory instruments and orders made further to it and includes consolidations or amendments or modifications or re-enactments of the same.
- 1.4 The headings are inserted for convenience only and shall not affect the construction of this Agreement.

2. The Museum's Rights and Obligations

- 2.1 Subject to the Client's fulfilment of its obligations under this Agreement, the Museum agrees to provide the Client with the Services and use of the Facilities for the Period for the sole purpose of the Event.
- 2.2 The Museum gives no warranty that the Venue is fit for any specific purpose other than the Event.
- 2.3 In the event that the Client, its Sub-contractors and/or its guests behave in a manner which the Museum thinks inappropriate, the Museum reserves the right to require the removal from the Venue of the persons concerned.

3. The Client's Rights and Obligations

- 3.1 The Client shall provide to the Museum, at least seven (7) days before the beginning of the Period, a schedule of the Event activities (the "**Schedule**") which Schedule shall include, without limitation, the following details:
 - 3.1.1 the time that guests are expected to arrive;
 - 3.1.2 the expected time of arrival and movements of any Sub-contractors;
 - 3.1.3 the schedule from which the caterers will be working;
 - 3.1.4 the expected time that guests will vacate the Venue; and
 - 3.1.5 any other information regarding the Event that the Museum should be aware of to enable it to fulfil its obligations under this Agreement.
- 3.2 The Client may specify in the Schedule any alterations that it wishes to make to the Venue for the Event (including, without limitation, the installation of any decorations or detailed theming or removal of exhibits, items or contents from their usual place). Such alterations will be considered by the Museum in good faith but the Museum shall not be obliged to comply with such requests where the same would cause the Museum to incur unreasonable costs or expenses where such alterations may pose a risk to persons or property.
- 3.3 Whilst at the Venue, the Client shall, and shall ensure that all of its guests and Sub-contractors shall comply with:
 - 3.3.1 the Museum's Health & Safety Policy (a copy of which shall be provided to the Client upon request) and any other codes or policies as the Museum shall advise the Client of from time to time; and
 - 3.3.2 any instructions given by the Events Manager (including, without limitation, instructions relating to the safety and security of the Client's guests and Sub-contractors and/or the Venue).
- 3.4 The Client must remove all rubbish and other items brought into the Venue by the Client, its Sub-

contractors and/or guests and leave the Venue in a clean and tidy condition to the satisfaction of the Events Manager.

3.5 The Client agrees not to:

3.5.1 sell or advertise for sale to the public tickets for entrance to the Event at the Venue;

3.5.2 sell alcohol or other items (or services) at the Venue;

3.5.3 make a financial gain or permit any third party to make any financial gain from the Event held at the Venue;

3.5.4 hold an Event which is educational in nature without the prior written approval of the Museum's Education Department; or

3.5.5 sub-let or offer for hire any of the Facilities or Services to any person.

3.6 The Client shall ensure that all guests vacate the Venue by the end of the Period. Sub-contractors are given one hour following the event Period to clear-up equipment. Sub-contractors remaining at the Venue after the additional hour will incur a further hire fee of £500 + VAT per hour or part thereof.

3.7 All refreshments and any music must stop at least twenty (20) minutes before the end of the Period.

3.8 The Client agrees to use its best endeavours to ensure that departing guests leave quietly without disrupting the local residents. Where possible transportation should be prearranged.

4. **Sub-contractors**

4.1 The Client shall, throughout the Period, be responsible for its Sub-contractors and shall ensure that details of such Sub-contractor's liability insurance (including, without limitation, the name of the insurance company, policy number, renewal date and limit of indemnity) are made available to the Museum either on the Term Sheet or upon request. The Museum reserves the right to refuse access to Sub-contractors or to stop any Sub-contractors working at the Venue if this information is not provided.

4.2 The Client will pay to the Museum, within thirty (30) days of the end of the Period:

4.2.1 £1000 + VAT in respect of each Sub-contractor the Client chooses which is not on the Museum's accredited list of suppliers.

4.3 The Client further agrees as regards any Sub-contractors to ensure that:

4.3.1 all work areas used by such Sub-contractors shall be left in a clean and tidy condition; and

4.3.2 all fire escapes, gangways and entrances shall be kept clear and unobstructed at all times.

5. **Payment and Costs**

5.1 The Client shall pay to the Museum the Total Charge and the Caution Deposit in accordance with the following provisions:

5.1.1 upon signing this Agreement, the Client shall pay the Deposit (being 50% of the Total Charge) together with a separate Caution Deposit of £500 (or such other amount as may be specified on the Term Sheet) by cash, cheque or banker's draft;

5.1.2 the Client shall pay the balance of the Total Charge at least seven (7) days prior to the beginning of the Period; and

5.1.3 if payments are not received by the due date as set out above, the Museum reserves the right to charge interest on the outstanding amount, payable immediately on demand, from the due date up to the date of payment in full of the Total Charge (after as well as before judgment) at the rate of 8% above the base rate for the time being of National Westminster Bank Plc, and fixed sum compensation under the Late Payment of Commercial Debts Regulations 2002. Such interest shall accrue on a daily basis and be compounded quarterly.

5.2 The Client shall reimburse the Museum for any costs incurred as a result of services (not included within the Services) requested by the Client and undertaken by the Museum during the Period.

6. Cancellation and Termination

6.1 The Client shall be entitled to terminate this Agreement:

6.1.1 at any point up to (but not including) fourteen (14) days prior to the beginning of the Period whereupon the Museum shall be entitled to retain the Deposit but shall return the Caution Deposit to the Client;

6.1.2 at any point from fourteen (14) days prior to the beginning of the Period up to the start of the Period whereupon the Museum shall be entitled to retain all sums payable in accordance with clause 5 save the Caution Deposit which, if paid, shall be returned to the Client.

6.2 The Museum shall be entitled to terminate this Agreement (without liability to the Client (other than return of the Caution Deposit) but also without prejudice to its other rights and remedies) if, at any time after signature of this Agreement, the management of the Museum has reason to believe that the Event is likely to be conducted or organised in an improper or unsuitable manner, the due dates for payment set out in this Agreement have not been met or if any misrepresentation has been made by the Client to the Museum.

7. Liability

7.1 The Client shall fully indemnify the Museum (and each of its associates, officers, directors, employees, agents and sub-contractors) (the "**Indemnified Parties**") from and against all costs, losses, demands, claims, expenses (including reasonable legal expenses and VAT thereon) and liabilities suffered or incurred, directly or indirectly, by the Indemnified Parties resulting from:

7.1.1 any damage caused to the Venue or the area surrounding it (or the furnishings and equipment therein) by any act or omission of the Client, its Subcontractors and/or its guests; and

7.1.2 any claim whatsoever made by any third party arising out of any wilful or negligent act of default or by any nuisance, noise or annoyance caused by the Client, its Sub-contractors and/or its guests whether before, during or after the Event and whether before, during or after the Period.

All amounts due under this clause 7.1 shall first be deducted by the Museum from the Caution Deposit. To the extent the amounts due under this clause 7.1 exceed the Caution Deposit; the Client shall pay such excess immediately upon demand by the Museum. If, after the Period, no amounts are due, the Caution Deposit will be returned to the Client; and

7.2 The Museum shall not be liable in contract, tort (including negligence) or for breach of statutory duty or in any other way for:

7.2.1 any injury, loss or damage (save to the extent that such injury, loss or damage is caused by the wilful default or negligence of the Museum);

7.2.2 consequential losses;

7.2.3 any economic loss (including, without limitation, loss of revenues, profits, contracts, business or anticipated savings); or

7.2.4 any loss of goodwill or reputation,

suffered by the Client, its Sub-contractors and/or its guests in connection with this Agreement.

7.3 The Museum has no authority over the area surrounding and cannot be held responsible for any building works or other works undertaken in such area.

8. Force Majeure

If either party is prevented or delayed in the performance of its obligations under this Agreement by reason of force majeure (meaning an act, event, omission or accident beyond such party's reasonable control including, without limitation, strikes, lock-outs and other industrial disputes, nuclear accident or acts of God, war or terrorist activity, riot, civil commotion, malicious damage, compliance with any law or governmental order, rule, regulation or direction, accident, breakdown of plant or machinery, fire,

flood or storm), the affected party shall serve notice in writing on the other party specifying the nature and extent of the circumstances giving rise to force majeure, and shall (subject to service of such notice) have no liability in respect of any delay in performance or any non-performance of any obligations in this Agreement.

9. **Assignment**

The Client shall not without the prior written consent of the Museum assign, sub-licence, transfer, charge or deal in any manner with this Agreement or the rights under this Agreement.

10. **General**

10.1 If any provision in this Agreement shall be found by any court or administrative body of competent jurisdiction to be invalid or unenforceable, such invalidity or unenforceability shall not affect the other provisions of this Agreement which shall remain in full force and effect.

10.2 Nothing in this Agreement is intended to or shall operate to create a partnership between the parties, or to authorise either party to act as agent for the other.

10.3 No modification or variation of this Agreement shall be valid unless it is in writing and signed by or on behalf of both of the parties to this Agreement.

10.4 Except insofar as this Agreement expressly provides that a third party may in his own right enforce a term of this Agreement, a person who is not a party to this Agreement has no right under the Contracts (Rights of Third Parties) Act 1999 to rely upon or enforce any term of this Agreement but this does not affect any right or remedy of a third party which exists or is available apart from that Act.

10.5 In no event will any delay, failure or omission in enforcing, exercising or pursuing any right or remedy conferred by or arising under this Agreement or by law, be deemed to be or construed as a waiver of that or any other right or remedy in respect of the circumstances in question, or operate so as to bar the enforcement of that, or any other right or remedy, in any other instance at any time or times subsequently.

10.6 This Agreement constitutes the entire agreement and understanding of the parties and supersedes any previous agreement or arrangement between the parties relating to the subject matter of this Agreement. Nothing in this clause 10.6 shall operate to limit or exclude any liability for fraud.

10.7 The validity, construction and performance of this Agreement shall be governed and construed in accordance with the law of England and Wales. Each party irrevocably agrees to submit to the exclusive jurisdiction of the courts of England and Wales over any claim, dispute or matter arising under or in connection with this Agreement.